



## ENTRY FORM for IICF 2016 Roaster Award

Name of Company / Concern: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact details of Coordinating Representative: \_\_\_\_\_

Name: \_\_\_\_\_ Designation \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile: \_\_\_\_\_

Last Date for Submission: **3<sup>rd</sup> January 2016**, Entry Fee: Rs. 1000 + Service tax @ 14.5%

I hereby enclose the following enclosures:

1) Questionnaire    2) Four Samples of Pure Coffee Packets (200g x 4)    3) Demand Draft

Please find the details of Entry fee below:

Demand Draft No. \_\_\_\_\_ Dated \_\_\_\_\_ In favour of "**India Coffee Trust**" for  
an Amount of Rs. \_\_\_\_\_ (in words) \_\_\_\_\_

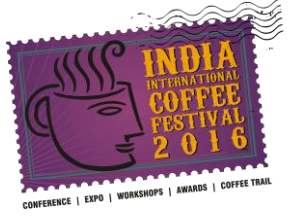
\_\_\_\_\_ Drawn on \_\_\_\_\_ payable at Bangalore.

I / We here by declare that all furnished details are correct and I / We also declare that I / We have read and understood Terms & Conditions and the general rules of participation in IICF 2016 Awards and accept the same.

\_\_\_\_\_  
Seal & Signature of Authorized Person

\_\_\_\_\_  
Name of Authorized Person

\_\_\_\_\_  
Date

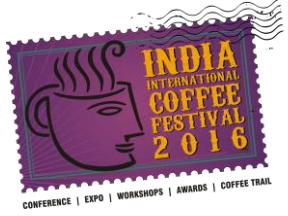


Return this form via email and Courier to:

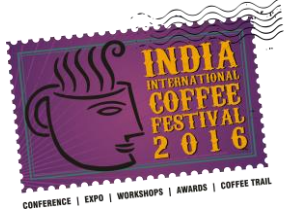
IICF 2012 Secretariat: Coffee Board,  
#1, Dr. B R Ambedkar Veedhi, Bangalore – 560 001  
Tel: 080-2237 5924, Email: [info@iicf.in](mailto:info@iicf.in) website: [www.iicf.in](http://www.iicf.in)

### **Terms & Conditions:**

1. By taking part in the competition, you warrant that all information submitted is true, current and complete at the time of submission. It is your sole responsibility to ensure that your contact details and e-mail address are accurate, and that IICF is informed of any changes to these. IICF accepts no responsibility for changes in your contact details which are not properly notified from the time of submission of your entry to the time of notification that the prize has been awarded.
2. By entering the competition, acceptance of the rules is implied. Participation in the competition is purely voluntary and it is deemed as acceptance to be bound by the terms and conditions herein.
3. All entries and other information provided by the Applicant are the property of IICF both the entry form (with all enclosures) as well as during the interactions & visits. No communication on issue of return will be entertained.
4. The information provided by the Company / Applicants should be authentic and based on facts.
5. The Organizers have the right to reject those Entry forms and Questionnaires which are found to have deviations in the text or content originally given (downloadable version on IICF website) by the IICF Award Committee.
6. The entries which are found to have false or incomplete information and which do not abide by the IICF Award rules and which do not conform to the eligibility criteria will be summarily disqualified.
7. The decision of the Award Committee of IICF will be final and no communication will be entertained.
8. The Entry fee is non-refundable.
9. Four samples of Pure Coffee powder packets submitted by the Company / Applicant will not be returned.
10. All applicants agree that IICF Committee members and any other representatives deputed by the committee has right to visit applicants roasting unit for evaluation for sole purpose of competition. The awards Committee has right to Film or Photograph the premises of the applicant's roasting unit for selection criteria.
11. Prizes are non-transferable. IICF reserves the right to substitute prizes of equal or greater value at any time.



12. All taxes, insurances, transfers and other expenses resulting from the prize are the sole responsibility of the winner unless otherwise stated.
13. Failure to claim a prize before 20 February 2016, shall disentitle the Award winner and the Award committee will be at liberty to select an alternative winner.
14. IICF reserves the right to alter, amend or close the competition as necessary.
15. In the case of any disputes regarding these rules, or the rules or instructions of a specific competition, the decision of IICF Award Committee will be final and binding, and no communication will be entered.
16. IICF reserves the right to alter or amend the rules or withdraw any of the above terms and conditions at anytime without any reason.
17. Winner of the IICF 2016 Roaster Award is entitled to use the award for the promotion & publicity of the award winning Roasting Unit. Winners will not claim this award for any other Roasting Unit located at any other location belonging to the same Company.
18. The competition and these rules are governed by Indian Law subject to the jurisdiction of the courts at Bangalore.

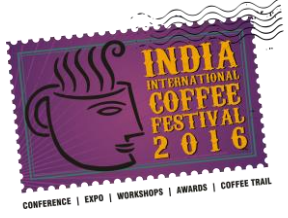


## IICF 2016 Roaster Award Questionnaire

(Each item to be described / filled in not more than 50 words)

### A. Details of the Company

1. Name of Company/Concern :
2. Registered Address :
3. Contact Person/s :
4. Phone :
5. Fax :
6. Email :
7. Website :
8. Year of inception :
9. Type of concern :  Family Owned  Proprietor   
Partnership  Private Limited  Public Limited
10. Commercial Tax No.(TIN) :
11. Qty. of green coffee roasted in the financial year 2013/14 :  
(Identify the category of the roaster)
12. Total no. of Branches/outlets :  
(Indicate number in each Location/City eg. Bangalore-1, Chennai-0,etc.)
13. Factory/Works Address :
  
14. Contact Person(s) :  
Mob: \_\_\_\_\_ Email: \_\_\_\_\_  
(Who could be contacted for the plant visit after short-listing) Total no. of employees



**B. Details of Product/s.**

1. Products manufactured and sold :

- Roasted Coffee beans       R&G Coffee powder       Both

2. Briefly describe how green coffee is stored and handled.

3. List the names of pure coffee products offered for sale

Name of coffee products (SKU's)		MRP (as on date)
a.		
b.		
c.		
d.		
e.		
f.		
g.		

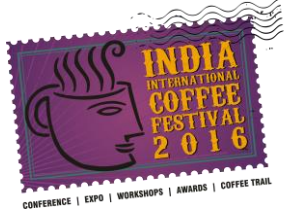
4. Please indicate the name of the Pure coffee product which will be entered for the IICF Competition (Only one product per company can be entered for the competition)

5. Product which is entered for the competition is available :

- Over the counter of the company's branch/outlets       In the market       Both

6. Source of green coffee used by the company for the product entered in the competition:

- Indian       Imported       Both



7. Roasting schedule:\_\_\_\_\_

Daily     Weekly     Monthly     Others Please Specify\_\_\_\_\_

8. A) How is the Roasted Coffee Stored :

Plastic Container     Board Container     Steel Container     Gunnies/Sacks

Others Please Specify\_\_\_\_\_

B) Explain Average storage period of roasted coffee in hours or days prior to grinding or packing

9. A) How is the Roasted and Ground Coffee Stored :

Plastic Container     Board Container     Steel Container     Gunnies/Sacks

Others please specify\_\_\_\_\_

B) Explain the average storage period of ground coffee in hours or days prior to packing

10. Mode of packing :     Manual     Semi Automatic     Automatic

11. What are the Value additions to packing :     Nitrogen Flushing     Vacuum     Valve Bag  
\_\_\_\_\_

Others please specify

12. Briefly describe the type of Packing material used for the product\_\_\_\_\_

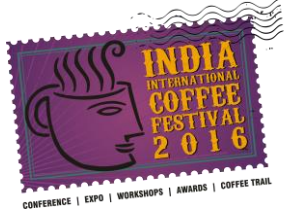
### **C. Details of Machinery**

1. Briefly describe type (model) and size of Roaster/s

2. Briefly describe type (model) and size of Grinder/s

3. Briefly describe type (model) of Packing machine/s

4. Briefly describe Other machines (bulking, sieve analyzer, etc)



#### **D. Details of Laboratory**

Do you have in house laboratory:  Yes  No

If yes:

1. Briefly describe testing facilities

2. What is the frequency of testing?

Daily  Weekly  Others Briefly Explain \_\_\_\_\_

3. Briefly describe equipment present at the laboratory?

4. Is Tasting of coffee done at your laboratory?  Yes  No

If yes, briefly explain

#### **E. Details of maintenance and hygiene sanitation**

1. Briefly describe pest control practices(Like measures taken for rodents, insects, etc)

2. Briefly describe food safety practices(adherence to PFA, HACCP, etc)

3. Briefly describe equipment maintenance including schedules followed, jobs done, etc

4. Briefly describe Good Manufacturing Practices of your company(Like adequate lighting, ventilation, work place, maintenance/cleaning of surrounding, plumbing, etc)

#### **F. Details of Environmental and safety measures**

(Briefly describe steps taken for pollution control, fire safety, electrical safety, etc)

**G. What best describes the company's USP - Describe the company's innovation in processing or marketing or business practices. (not more than 400 words)**